U.S. INSTITUTE FOR ENVIRONMENTAL CONFLICT RESOLUTION AND USFWS DESERT TORTOISE (MOJAVE POPULATION) COLLABORATIVE RECOVERY PLANNING

Summary of Initial Phases for Proposed Scope of Work

Initial Steps— PROJECTED COMPLETION: DECEMBER 2005

- Internal Consultations and Assessment with FWS
  - Desired outcomes of collaborative process clarified
  - Internal alignment of FWS staff and leadership to goals of collaborative process sought

- Determine Facilitation Needs and Define Appropriate Selection Criteria
  - Determine key requirements for neutral assistance associated with process design, convening, facilitation, and mediation elements
  - Incorporate selection criteria into a Request for Statements of Interest, Availability, and Qualifications to be issued by the U.S. Institute

- Initiate Identification and Engagement of Stakeholders
  - Identify full range of potentially affected and interested stakeholders
  - Invite stakeholder participation in the selection of third party neutral contractors

- Develop and Issue "Request for Statements of Interest, Availability, Qualifications, and Cost"
  - Recruit a pool of qualified teams of professional third party neutral practitioners to partner with the U.S. Institute on the project
  - It is anticipated that one team will be selected to focus specifically on recovery areas with California, while the U.S. Institute would conduct the conflict assessment for recovery areas in NV, AZ, and UT

- Review Proposals and Identify final Candidates
  - Selection of third party neutral practitioner candidates to be interviewed pending concurrence of FWS

- Interview Final Candidates and Select Third Party Neutrals
  - Final selection of third party neutral practitioner pending concurrence among the stakeholder participants on the interview panel

- Establish Contract with Selected Team of Third Party Neutrals
  - The U.S. Institute will negotiate contract for CA with oversight from FWS

- Advice on Collaborative Problem Solving
  - Provide independent and impartial advice on collaborative problem solving to FWS and the Regional Working Group participants

- Project Management
  - The U.S. Institute Project Manager and Senior Mediator will provide ongoing oversight, coordination, consultation, and project management

Organizational Meeting and Stakeholder Assessment— PROJECTED COMPLETION: APRIL 2006

- Organizational Meeting
  - The U.S. Institute's assigned Project Manager and Senior Mediator and the selected third party neutral contractor will participate in an initial one-day organizational meeting with the FWS and any other appropriate partners to establish clear and mutual understanding of all aspects of the project

- Review Background Information
  - The facilitation team & U.S. Institute will review relevant information provided to them by the FWS and from other relevant sources as appropriate and available

- Stakeholder Assessment
  - The U.S. Institute and the facilitation team will conduct a coordinated Stakeholder conflict Assessments to determine receptivity and potential support in the different regions for a collaborative process to develop regional recovery action plans that would be integrated into a comprehensive revised Recovery Plan for the desert tortoise
  - Identify and interview willing, available, and appropriate individuals to invite to participate on the different Regional Working Groups (approximately 100 interviews will be conducted)
  - Different conclusions may be reached regarding how to approach working with stakeholders on recovery action planning in the different regions, or possibly not to proceed as originally envisioned

→DECISION POINT: Whether or not to proceed with subsequent phases of the project, or how best to proceed, with the possibility of pursuing different approaches in different areas

Process Design and Convening of the Regional Working Groups

- Extend invitations to Regional Working Group participants – May 2006
- Convene Regional Working Groups –May/June 2006

Plan, Facilitate, Document, Follow-up Meetings of Regional Working Groups

- Conduct initial Regional Working Group meetings – June/July 2006
- Conduct second round of Regional Working Group meetings – July/August 2006
- Conduct third round of Regional Working Group meetings – August/September 2006
- Conduct fourth round of Regional Working Group meetings – September/October 2006

Report on Regional Working Group Process

- Submit summary report, including recovery action plans, of Regional Working Group meetings – November 2006
- Provide process evaluation memo to FWS – November 2006