

November 8, 2000 Meeting Summary
Data Management Team

LOCATION: MDEP/MNP offices, Barstow CA

ATTENDEES:

Agnew, Lorrie; MAGTF TRNGCOM (Formerly MCAGCC)
Foisy, Jeff; MDEP (Vice-Chair)
Klein, Matt; Mojave NP
Williams, Ric; MDEP, Edwards AFB
Zmudka, Tom; BLM CDD (Chair)

Medica, Phil, USFWS, DMG Desert Tortoise Coordinator

ACTIVITIES:

1. Welcome and agenda review:

a) Draft agenda largely postponed, review of DMT FY 00 objectives accepted, and Desert Tortoise Coordinator address added.

2. Agenda items addressed were:

a) Review of DMT FY 00 activities and accomplishments.

b) Discussion of final DMG data standards recommendation format and documentation issues.

c) Discussion of the technical requirements of the DMG Tortoise sampling project.

d) Adjourn to Science Management Meeting.

3. Issues/Announcements:

None

NEXT MEETING:

Tentatively scheduled for 9 a.m. Weds. 17, January, MDEP/MNP Offices.

ACTION ITEM:

Generate cover letter/MOU to include scope and purpose of document, and route document to group via email for final approval. (Williams)

Draft minimal metadata: draft minimum requirements content standards for group review. (Foisy)

Prepare and present DMT FY01 workplan. (Zmudka, Foisy)