

Aug. 2, 2000 Meeting Minutes
Data Management Team

LOCATION: BLM California Desert District Office, Riverside CA

ATTENDEES:

Everly, Clarence; MDEP (DoD Coordinator)
Foisy, Jeff; MDEP
Hamill, John; DoI (DoI Coordinator)
Klein, Matt; Mojave NP
Lindberg, Gary, Joshua Tree NP
Otis-Diehl, 'Kip'; MCAGCC (Chair)
Pantone, Dan; ITAM, Ft. Irwin
Pratini, Nanette; BLM/UCR
Quillman, Mickey, DPW, Ft. Irwin
Vogel, John; USGS
Williams, Ric; MDEP, Edwards AFB
Zmudka, Tom; BLM CDD

ACTIVITIES:

1. Welcome and review of action item status per 10 May 2000 meeting:
 - a) Group review of the Data Standards Sub-Committee draft report; action: commit changes per group consensus to draft document, generate cover letter to include scope and purpose of document, and route document to group via email for final approval
 - b) Group review of the DMG data needs/contribution survey; action: commit changes per group consensus to draft document, generate cover letter to include scope and purpose of document, and route document to GIS list server members and Desert Manager's for forwarding to their GIS/IT representative with a deadline prior to next DMT meeting
 - c) Comments on MDEP Data Clearinghouse Catalog Format; action: N/A
 - d) Comments on DMG Contract Attachment; action: post current member organizations Digital Data Requirements on DMT website as example and review purposes
 - e) Update on Decision Support System project; action: review of Legacy work plan at next DMT meeting
2. New issues addressed were:
 - a) Resignation of Chairperson 'Kip' Otis-Diehl effective following DMG Executive Meeting; designation of Chair and Vice-Chair at next meeting (prior to DMG Executive Meeting)

b) Production of a joint DMT/MDEP Data Clearinghouse flyer for the DMG Executive Meeting; appointment of flyer production team (Foisy, Hamill, Klein, and Lindberg) to work with MDEP Graphics Specialist/Webmaster Eric Boerner

c) Introduction of Water Resources projects as a DMT area of interest

NEXT MEETING:

Tentatively scheduled for Weds. 13 September, BLM Riverside

ACTION ITEM:

Data Standards Sub-Committee draft report: commit changes per group consensus to draft document, generate cover letter to include scope and purpose of document, and route document to group via email for final approval.

DMG data needs/contribution survey: commit changes per group consensus to draft document, generate cover letter to include scope and purpose of document, and route document to GIS list server members and Desert Manager's for forwarding to their GIS/IT representative with a deadline prior to next DMT meeting, report no. of responses, and present basic metrics a next DMT meeting.

DMG Contract Attachment: post current member organizations Digital Data Requirements on DMT website as example and review purposes.

Joint DMT/MDEP Data Clearinghouse flyer for the DMG Executive Meeting: produce draft copy for group review at next DMT meeting.

Water Resources project: project update per 15 August meeting.