



February 5, 2009

Memorandum

To: Desert Managers Group

From: Clarence Everly, DOD DMG Coordinator
Russell Scofield, DOI DMG Coordinator

Subject: Desert Managers Group Meeting, March 4 and 5, Barstow, CA

The Desert Managers Group will hold its winter meeting March 4 and 5 at the Hampton Inn located at Lenwood Exit in Barstow, CA. The meeting will begin at 8:30 a.m. on March 4 and adjourn at 3:00 p.m. on March 5. Supervisor Brad Mitzelfelt of San Bernardino County is our host for the meeting.

Please note the following important information:

1. **Deadline for reservations at the Hampton Inn is February 18, 2009.**
2. A block of 30 rooms has been set aside at the Hampton Inn. The room rate is \$97.00 per night. State per diem rates will be provided for state employees. To make a reservation call 760-253-2600 and use group code CHXDMG. Reservations must be made no later than February 18, 2009.
3. A field trip is scheduled for the afternoon of March 4. Any review/read ahead materials will be posted on the DMG Website approximately one week before the meeting.
4. An agenda and RSVP for lunch and dinner on Wednesday, March 4 will be forthcoming.

If you have any questions, please contact Russell Scofield at 760-365-0955 or Clarence Everly at 760-380-3740. We look forward to seeing you at the meeting.